



MEETING MINUTES
THE CORPORATION OF THE
TOWNSHIP OF ZORRA
P.O. BOX 306
INGERSOLL, ONTARIO
JUNE 20, 2017

The regular meeting of the Township Council was held at 6:30 p.m. on June 20, 2017 at the Township Municipal Office.

Present were:

Mayor:	Margaret Lupton
Councillors:	Ron Forbes, Marie Keasey, Marcus Ryan and Doug Matheson
Chief Administrative Officer:	Donald W. MacLeod
Clerk:	Karen Martin
Absent:	Maureen Simmons

1. CALL TO ORDER

Mayor Lupton calls the meeting to order at 6:30 p.m.

2. ADOPTION OF AGENDA

30-06-17 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT the agenda be adopted as printed and circulated.”
Disposition: Carried

3. DECLARATION OF PECUNIARY INTEREST OR THE GENERAL NATURE THEREOF

No member of Council makes a declaration of pecuniary interest or the general nature thereof.

4. MINUTES & BUSINESS ARISING OUT OF THE MINUTES

(a) Minutes from the Council meeting held on June 6, 2017.

31-06-17 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT the minutes from the June 6, 2017 Council meeting be adopted as printed and circulated.”
Disposition: Carried

5. PUBLIC MEETINGS & DRAINAGE MEETINGS

No items.

6. DELEGATIONS

- (a) **6:35 p.m.** - Mariette Pushkar, Senior Fluvial Geomorphologist, Ecosystem Recovery and Wolfgang Wolter, Senior Project Manager, Ecosystem Recovery regarding Harrington and Embro Environmental Assessments. **(45 minutes)**

Mariette Pushkar, Ecosystem Recovery presents background information on the Embro Dam and Harrington Dam Class Environmental Assessments (EA).

Ms. Pushkar notes the Class EA process and the alternative criteria and evaluation. Ms. Pushkar presents five alternatives for the Embro Dam and notes that the preferred alternative is Alternative 3) to Remove Dam and Establish Natural Channel which has an estimated cost of \$250,000-320,000.

Ms. Pushkar presents seven alternatives for the Harrington Dam and notes that the preferred alternative is Alternative 4) to Remove Dam, Construct Offline Pond and Channel which has an estimated cost of \$800,000-1,000,000. It is also recommended that a master plan process be considered for the Harrington process.

Ms. Pushkar notes that three public information centres were held for each Harrington and Embro regarding the assessments.

Council Question Period

Mayor Lupton asks for questions from Council regarding the Embro Dam.

Councillor Keasey questions the increase in stability identified in the 10 year Dam Safety Review and questions the cost of this study. Ms. Pushkar notes that the study has not yet been completed but it is required this year. Chris Tasker, Manager, Water and Information Management, Upper Thames River Conservation Authority (UTRCA) notes that it could be between \$10,000-50,000 as it depends what stages are required for each dam. Mr. Tasker notes that moving forward with the preferred alternatives would make the 10 year dam safety review study no longer required. Councillor Keasey notes that legislatively this assessment is required every 10 years and questions of the Township has budgeted for this.

Councillor Keasey questions if Alternative 3 allows access to the water and the channel. Ms. Pushkar notes that people could go right up to the edge of the water and there would be room for educational signage and picnic tables.

Councillor Matheson notes that he does not see issues with keeping the dam there however sees a lot of sediment there and notes that it is an older dam that cannot deal with that. Councillor Matheson further notes that there is not enough support from the Community to keep the dam and therefore supports the preferred alternative 3).

Councillor Ryan questions who would pay for these alternatives. Mr. Tasker notes that the levy for a structure is based on the benefitting municipality Zorra Township.

Councillor Forbes notes that the Township struggles to keep up with roads and bridges and does not see where we can come up with the finances for these. Ms. Pushkar notes that there are various grants that could be applied for. Councillor Ryan questions if the funding that is available is available for all of the options. Mr. Tasker notes that there are funding opportunities around these alternatives that could be 100% funding however there are no guarantees and it is all based on having a plan and going forward with that.

Mayor Lupton asks for questions from Council regarding the Harrington Dam.

Councillor Matheson notes that he does not support keeping the old dam as he does not think the spill way is large enough and notes that no consideration has been given to the economic benefit of having the pond there. Councillor Matheson notes that the Village of Harrington has been built

around this pond and a dam built to today's standards would create a beautiful pond and allow the sediment to be flushed out.

Councillor Ryan questions if there is a possibility that there are some fish in the Wildwood Lake reservoir that does not have access to the pond that would have access now. Mr. Tasker notes that the benefits outweigh any risks associated with the species being able to gain access to the cold water habitat.

Councillor Ryan questions if the preferred alternative ensures there will be sufficient water to run the mill. Mr. Tasker notes that UTRCA continues to work with the community in trying to determine how much water will be required for demonstration purposes.

Councillor Ryan requests clarification for the sheet piling discussion that was previously discussed. Mr. Tasker notes that it a review of previous studies showed that it was addressed.

Public Question Period

Phillip Kerr questions the engineering of the pond and if they discover that they need a larger pond to make the mill function would that be addressed. Mr. Wolter, Ecosystem Recovery notes that there are various designs however the demonstration of the mill would not be permanent.

Sam Coghlan questions what would happen if Township Council and UTRCA Board rejects the recommendation. Mr. Tasker notes that UTRCA has an obligation to deal with the issue and the Environmental Assessment was a process to go through and access the alternative and come forward with a preferred alternative. If UTRCA Board approves then UTRCA staff can move forward and work on design and establish a better monetary estimate. Mr. Coghlan questions if it is not approved then does the design work go ahead. Mr. Tasker notes that there would still be a challenge since the structures are not sound and further study would be required.

Mr. Tasker notes that if the UTRCA Board approves the requests next week a 30 day public review period begins, then the Minister reviews the request and makes a decision.

Public in Attendance

John Langlois
John Herman
Chris Courtnage Young
Dorothy Courtnage
Louise Landreth
Brenda Krantz
Nancy Skillings
Tim Van De Kemp
Betty Van De Kemp
Shirley McCall-Hanlon
Karen Sample
Sherri Hamilton
Tom Kittmer
Phillip Kerr
Gavin Houston
Sam Coghlan
John Hins
Marilyn Herman
Cher Sprague
Miles Potter
Tom C.
Nicole Smith
Matthew Roser
Katherine Grieve
John Hiuser

32-06-17 Moved by: Marcus Ryan Seconded by: Doug Matheson

“WHEREAS the Upper Thames River Conservation Authority in conjunction with Zorra Township retained Ecosystem Recovery to prepare a Class Environmental Assessment for Harrington Dam and Embro Dam;

AND WHEREAS in June 2017, Ecosystem Recovery filed a Draft Class Environmental Assessment for Harrington Dam and Embro Dam;

NOW THEREFORE BE IT RESOLVED that Council direct Township Staff to report back to Council at the July 25, 2017 Council meeting on the Capital costs, operating costs, maintenance costs, potential fines and funding opportunities and potential economic impact for each of the three options of:

- 1) Do nothing**
- 2) Replacement of dams**
- 3) Identified preferred Alternatives.”**

Disposition: Carried

(b) 7:30 p.m. - Special Council Presentation.

Presentation of Award

Councillor Matheson presents the Senior of the Year Award to Sam Coghlan.

(c) 7:45 p.m. - Amanda Breen-Cowan and Andrew McClure regarding Water and Wheels Business Plan.

Amanda Breen-Cowan and Andrew McClure from the Water and Wheels Committee presents the Business Plan for the Skate Park and Spray Pad in Thamesford. Ms. Breen-Cowan notes that the Township of Zorra committed \$150,000 towards this project, the Thamesford Lions Club have committed \$50,000 and the remaining \$200,000 will be sourced through local business sponsorship and grant programs.

Ms. Breen-Cowan recommends to Council that the project locations be the South Lions Park for the Spray Pad and the Terry Fox Park for the Skate Park. Ms. Breen-Cowan notes that several public meetings have been held regarding this project and much study went into determining the two site locations. A criteria of seven factors provided by Ron Koudys Landscape Architects Inc (RKLA) were reviewed and weighed in the decision-making process.

Ron Koudys, RKLA notes that the Committee used the criteria that is normally used when establishing a location and then held a public meeting with the preferred locations. Residents who were directly affected came and voiced concerns so the Committee put the decision on hold and went back to reassess the locations.

Council Question Period

Mayor Lupton questions if there will be a berm or fences in the area of the skate park. Mr. Koudys notes that there would be a berm between the residence and the skate park so that it would mitigate the noise and still be visible from the road.

Councillor Ryan questions how all residents were made aware of the project and public meetings. Ms. Breen-Cowan notes that various forms of communication were used including the Village Voice, Website, Twitter, Lions Newsletter, Letters in mailboxes and emails to those individuals who provided an email address at other public meetings.

Councillor Ryan notes that this project has been on Council's agenda various times and several times the Committee has come to Council and he commends the Committee on their outreach to try to reach out to the community and Council relied on the Committee and they followed the terms of reference and have done a great job on the project. Mayor Lupton notes

that Council and Township have to give the Committee the ability to work on their behalf.

Public Question Period

Elaine Mauthe notes that she is concerned with the location of the skate park and feels that there will be no policing in the area which will allow teenagers to hangout and get into trouble there. Ms. Mauthe suggests putting the skate park in North Park where there is already equipment and other things going on. Francine Overeem also notes concerns regarding the location of the skate park.

Public in Attendance

Bob Ryall
Francine Overeem
Elaine Mauthe
Mary Jane Cowan
Bronwen Metcalf
Don Weir

33-06-17 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT the Township of Zorra Council approves the recommended location of South Lions Park for a spray pad and Terry Fox Park for a skateboard park.”

Disposition: Carried

(d) 8:15 p.m. - Tim Segeren, Tavistock Rod & Gun Club regarding Noise Control By-law.

Tim Segeren, Tavistock Rod & Gun Club requests that Council allow for an additional day of shooting in the Township Noise By-law. Mr. Segeren notes that they have finished the construction of the new range house and started using different types of guns.

Council Question Period

Councillor Ryan notes that further information is needed in order for Council to make a decision. Mayor Lupton refers the item to Township Staff to bring back a report to Council.

Public Question Period

N/A

Public in Attendance

Pat Hunter
Gail Smith
Tom Smith
Bruce Bloom
Kathy Bloom

7. **REPORTS FROM STAFF & CORRESPONDENCE REQUIRING DIRECTION**

(a) Oxford County Memo regarding Local Court Security Advisory Committee.

34-06-17 Moved by: Marcus Ryan Seconded by: Ron Forbes

“THAT Council appoint Marie Keasey to the Oxford County Local Court Security Advisory Committee.”

Disposition: Carried

(b) Resolution from the Zorra Local School Committee regarding 2017 Rural Education Symposium.

35-06-17 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT Council supports the request from the Zorra Local School Committee regarding hosting the Fall 2017 Rural Education Symposium;

AND THAT the event be held on November 25, 2017 at the Embro Community Centre;

AND THAT Council waive the rental fee and supports funding \$1,000 for the event.”

Disposition: Carried

(c) Resolution from the Zorra Local School Committee regarding Dr. Bill Irwin’s research project for the Community Schools Alliance.

36-06-17 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT Council approve the request from the Zorra Local School Committee regarding Township Staff working with Dr. Bill Irwin and research team on their study regarding school closures.”

Disposition: Carried

(d) Memorandum 2017-091 from the Recreation and Facilities Program Coordinator regarding Request for Proposal for Consulting Services for the Development of a Recreation, Arts & Culture Master Plan.

37-06-17 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT the Council of the Township of Zorra accepts the Request for Proposal submitted by Monteith Brown Planning Consultants for the preparation of a Recreation, Arts and Culture Master Plan for a tendered price of \$57,470.00 excluding HST.”

Disposition: Carried

(e) Memorandum 2017-092 from the Chief Administrative Officer regarding Public Engagement Policy.

38-06-17 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT Council adopt in principle Policy #200-16 – Public Engagement Policy.”

Disposition: Carried

(f) Memorandum 2017-093 from the Chief Administrative Officer regarding Farm Gate Business Identification Program.

39-06-17 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT the Council of the Township of Zorra direct Staff to request Tourism Oxford and Rural Oxford Economic Development Corporation to assist in implementing a farm gate produce identification program.”

Disposition: Carried

(g) Application for Exemption to Noise Control By-law.

40-06-17 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT the Council of the Township of Zorra approve Exemption to the Noise Control By-law submitted by Sarah Fenton and David Howe for an event located at 58 Commissioner Street in Embro on August 26, 2017 to allow amplified music from 5:00 pm to 11:00pm;

AND THAT no amplified music be allowed after 11:00pm.”

Disposition: Carried

7.1 LANDFILL PROPOSAL CORRESPONDENCE

No items.

8. INFORMATION ITEMS

- (a) Correspondence from Oxford County regarding Excess Soil Management Proposed Regulation.
- (b) Minutes from the 2017-05-30 Zorra Water & Wheels Committee.

41-06-17 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT items 8(a) - 8(b) be received and filed for information purposes only.”

Disposition: Carried

9. UNFINISHED BUSINESS

No items.

10. COUNCIL QUESTION PERIOD & NEW BUSINESS

- (a) County Council Update – Mayor Lupton
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11. BY-LAWS

32-17 A by-law to amend Zoning By-law Number 35-99, as amended (Clendinning).

33-17 A by-law to amend Zoning By-law Number 35-99, as amended (McCorquodale).

42-06-17 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT by-laws 32-17 and 33-17 be taken as read a first and second time.”

Disposition: Carried

43-06-17 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT by-laws 32-17 and 33-17 be taken as read a third time and finally passed.”

Disposition: Carried

12. PUBLIC QUESTION PERIOD (11:45 a.m. – 12:00 p.m.)

No items.

13. CLOSED MEETING SESSION

No items.

14. CONFIRMATORY BY-LAW

34-17 Confirmatory by-law.

44-06-17 Moved by: Marcus Ryan Seconded by: Doug Matheson

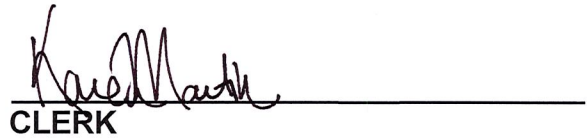
“THAT By-law 34-17, being a by-law to confirm the proceedings of Council held Tuesday, June 20, 2017 be read a first, second and third time this 20th day June, 2017, and further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.”
Disposition: Carried

15. ADJOURNMENT

45-06-17 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT this session of Council be now adjourned and herewith closed at 9:14 p.m. and the next meeting of Council be called for the 11th day of July, 2017, at 9:30 a.m. in the Township Council Chambers.”
Disposition: Carried


MAYOR


CLERK