



MEETING MINUTES
THE CORPORATION OF THE
TOWNSHIP OF ZORRA
P.O. BOX 306
INGERSOLL, ONTARIO
MARCH 6, 2018

The regular meeting of the Township Council was held at 9:30 a.m. on March 6, 2018 at the Township Municipal Office.

Present were:

Mayor:	Margaret Lupton
Councillors:	Ron Forbes, Marie Keasey, Marcus Ryan and Doug Matheson
Chief Administrative Officer:	Donald W. MacLeod
Clerk:	Karen Martin
Director of Finance:	Maureen Simmons

1. CALL TO ORDER

Mayor Lupton calls the meeting to order at 9:30 a.m.

2. ADOPTION OF AGENDA

01-03-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT the agenda be adopted as amended.”

Disposition: Carried

3. DECLARATION OF PECUNIARY INTEREST OR THE GENERAL NATURE THEREOF

No member of Council makes a declaration of pecuniary interest or the general nature thereof.

4. MINUTES & BUSINESS ARISING OUT OF THE MINUTES

(a) Minutes from the Council meeting held on February 13, 2018.

02-03-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT the minutes from the February 13, 2018 Council meeting be adopted as printed and circulated.”

Disposition: Carried

5. PUBLIC MEETINGS & DRAINAGE MEETINGS

03-03-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT the Council meeting be adjourned at 11:40 a.m. for the purposes of holding a public meeting pursuant to the provisions of the *Planning Act*.”

Disposition: Carried

- (a) **11:30 a.m.** – Minor Variance A01-/18 submitted by Tim Wallace on behalf of Bruce and Heather Hansford, pertaining to property to lands described as Part Lot 13, Concession 2 (North Oxford) for lands located on the south side of Road 66 and municipally known as 663788 Road 66.

The applicant Tim Wallace is in attendance.

Presentation of Report

Meghan House of the County of Oxford Community and Strategic Planning Office reviews the planning report for the Committee pertaining to property described as Part of Lot 13, Concession 2 (North Oxford) and located on the south side of Road 66, between 33rd Line and 37th Line, and is municipally known as 663788 Road 66

The purpose of the application is seeking relief from the height provision of the Zoning By-law to allow for an increase to the maximum permitted height from 5.0 m (16.4 ft) to 6.0 m (19.7 ft). The applicant has requested the variance to permit the construction of a 104.5 m² (1,125 ft²) addition to an existing detached garage that is high enough to accommodate indoor parking for a recreational vehicle.

Ms. House notes that there were no concerns or objections received from public agencies or neighbours.

Council Question Period

None.

Public in attendance

None.

- 04-03-18** Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT the Township of Zorra Committee of Adjustment approve Application A01-18, submitted by Tim Wallace on behalf of Bruce and Heather Hansford for lands described as Part of Lot 13, Concession 2 (North Oxford), municipally known as 663788 Road 66 for relief from Table 5.1.1.3, Regulations for Accessory Uses to increase the maximum permitted height of a building accessory to a residential use from 5.0 m (16.4 ft) to 6.0 m (19.7 ft).”

Disposition: Carried

- 05-03-18** Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT pursuant to the *Planning Act* the public meeting be adjourned at 11:45 a.m. and the regular meeting of Council be called back to order.”

Disposition: Carried

6. DELEGATIONS

- (a) **10:45 a.m.** - Marc Langlois – Reduced Load Limits

Marc Langlois requests that Council provide more flexibility in the application of restrictions for half load season within the Township. Mr. Langlois proposes that a flexible approach be provided by the Township using a system similar to that of the snowmobile interactive online trail map showing where restrictions may or may not apply.

Aden Corcoran, Director of Public Works notes that it is difficult to try to predict half load season by a calendar however it has been around for many years for many reasons. Mr. Corcoran notes that the Township relies on the Ministry of Transportation and the Ontario Provincial Police to provide enforcement.

Don MacLeod, Chief Administrative Officer notes that Road 74 was built with provincial funding and was built to a higher standard which does not require half load provisions. Mr. MacLeod further notes, it is not financially feasible for the Township to increase the standards on all of our roads.

Council Question Period

Councillor Forbes notes that this is not the first time it has come to Council and is therefore a problem that is worth looking into, however half load season in rural areas is entrenched in all businesses and business plans.

Councillor Ryan suggests a report from Staff would be beneficial outlining that criteria the Township uses to establish road that are categorized as half load and the potential for half load exemption permits for specific projects within the Township.

Public Question Period

Steve Veldman questions if Zorra Township could be a leader and have a vision for there to be no half load roads and as old roads are rebuild the half load signs could be taken off the newly built roads.

Public in attendance

Steve Veldman

- (b) **11:00 a.m.** - Laura Fraser and Heather Derks, Ontario Federation of Agriculture (OFA) – Emily Project/Farm 911

Laura Fraser and Heather Derks, OFA present a YouTube video to Council which explains the Emily Project/Farm 911 signs. The Emily Project was launched on August 23, 2017 to promote the installation of civic addresses on agricultural land. It is named in honour of Emily Trudeau, a little girl who lost her life in an accident on her family farm. The accident took place on an agricultural piece of land that did not have a 911 number attached to it.

Ms. Fraser notes the importance of promoting the use of 911 signs for properties that are both residential and non-residential, such as agricultural fields. Ms. Fraser requests that Council endorse the project and Zorra Township would then be listed on the website allowing residents to obtain a 911 number online.

Don MacLeod, Chief Administrative Officer notes that the Township currently works with Oxford County to have 911 signs erected at all properties that request it and a \$50 fee applies.

Council Question Period

Mayor Lupton notes the importance of all residents and their family and visitors to know their 911 number and have it clearly posted in their homes.

Councillor Keasey notes that mobile phone companies state that cell phones show a GPS location when the caller dials 911 and your exact location is sent to dispatch that way. Mr. MacLeod notes that Township staff will look into this.

Public in attendance

Dirk Boogerd and Steve Veldman

- (c) **11:15 a.m.** – Inspector Anthony Hymers - OPP 3rd Quarter 2017 Report

Inspector Hymers presents the Ontario Provincial Police Third Quarter 2017 Report regarding motor vehicle collisions, crime statistics, provincial offence notices and speeding locations.

Council Question Period

Councillor Forbes questions how many collisions occurred close to Zorra Highland Public School. Inspector Hymers notes that he will bring that information back for Council at a later date.

Councillor Matheson notes that there should be an increased number of charges for failing to stop since many collisions and fatalities are occurring due to drivers disobeying signs.

Public in attendance

None.

7. REPORTS FROM STAFF & CORRESPONDENCE REQUIRING DIRECTION

7.1 Fire Department

- (a) Memorandum 2018-034 from the Fire Chief regarding monthly departmental activities.

06-03-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT Memorandum 2018-034 from the Fire Chief be received and filed for information purposes only.”

Disposition: Carried

- (b) Memorandum 2018-035 from the Fire Chief regarding proposed amendments to the Fire Protection and Prevention Act and associated regulations.

07-03-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT Memorandum 2018-035 from the Fire Chief be received and filed for information purposes only.”

Disposition: Carried

7.2 Recreation Department

- (a) Memorandum 2018-037 from the Recreation Facilities Supervisor and Program Coordinator regarding monthly departmental activities.

08-03-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT Memorandum 2018-037 from the Recreation Facilities Supervisor and Program Coordinator be received and filed for information purposes only.”

Disposition: Carried

7.3 Building & Drainage Department

- (a) Memorandum 2018-038 from the Chief Building Official/Drainage Superintendent regarding monthly departmental activities.

09-03-18 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT Memorandum 2018-038 from the Chief Building Official/Drainage Superintendent be received and filed for information purposes only.”

Disposition: Carried

7.4 Public Works Department

- (a) Memorandum 2018-033 from the Director of Public Works regarding monthly departmental activities.

10-03-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT Memorandum 2018-033 from the Director of Public Works be received and filed for information purposes only.”

Disposition: Carried

7.5 Finance Department

No items.

7.6 Clerks Department

- (a) Memorandum 2018-036 from the By-law Enforcement Officer regarding monthly departmental activities.

11-03-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT Memorandum 2018-036 from the By-law Enforcement Officer be received and files for information purposes only.”

Disposition: Carried

7.7 Administration Department

- (a) Memorandum 2018-039 from the Chief Administrative Officer regarding a resolution from Oxford People Against the Landfill (OPAL).
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7.8 CORRESPONDENCE REQUIRING DIRECTION

No items.

8. INFORMATION ITEMS

- (a) Landfill Proposal Update
i) No items.
- (b) High Speed Rail Proposal Update
i) Notice of Commencement of HSR Environmental Assessment Terms of Reference from Ontario Government.
- (c) Committees and Boards Updates
i) No items.
- (d) Oxford County Report # CP2018-22 regarding Proposed Regulatory Amendments with Respect to Renewable Generation Facilities.
- (e) Correspondence from Ministry of Agriculture, Food and Rural Affairs regarding Ontario Community Infrastructure Fund (OCIF) Top-Up Application Component – 2017 Intake.
- (f) Correspondence from the Municipal Policing Bureau regarding 2018 Calendar.

12-03-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT items 8(a)-(f) be received and filed for information purposes only.”

Disposition: Carried

9. UNFINISHED BUSINESS

No items.

10. COUNCIL QUESTION PERIOD & NEW BUSINESS

- (a) County Council Update – Mayor Lupton
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11. BY-LAWS

No items.

12. PUBLIC QUESTION PERIOD (11:45 a.m. – 12:00 p.m.)

No items.

13. CLOSED MEETING SESSION

(a) A matter that is subject to solicitor-client privilege, including communications necessary for that purpose. **(9:35 a.m.)**

(b) Minutes from Closed Meeting session of Council held on December 5, 2017.

13-03-18 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT Council move into closed meeting session at 9:31 a.m. pursuant to Section 239.2(b) of *The Municipal Act, 2001*, as amended, to discuss:

(a) A matter that is subject to solicitor-client privilege, including communications necessary for that purpose (9:35 a.m.);

(b) Minutes from Closed Meeting session of Council held December 5, 2017.”

Disposition: Carried

14-03-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT the closed meeting session be adjourned at 10:30 a.m. and the regular meeting of Council be called back to order.”

Disposition: Carried

14. CONFIRMATORY BY-LAW

10-18 Confirmatory by-law.

15-03-18 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT By-law 10-18, being a by-law to confirm the proceedings of Council held Tuesday, March 6, 2018, be read a first, second and third time this 6th day March, 2018, and further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.”

Disposition: Carried

15. ADJOURNMENT

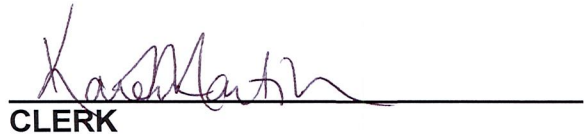
16-03-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT this session of Council be now adjourned and herewith closed at 1:15 p.m. and the next meeting of Council be called for the 20th day of March, 2018, at 6:30 p.m. in the Council Chambers at the Township Municipal Office.”

Disposition: Carried



 MAYOR



 CLERK