



MEETING MINUTES

THE CORPORATION OF THE TOWNSHIP OF ZORRA P.O. BOX 306 INGERSOLL, ONTARIO APRIL 3, 2018

The regular meeting of the Township Council was held at 9:30 a.m. on April 3, 2018 at the Township Municipal Office.

Present were:

Mayor: Margaret Lupton
Councillors: Ron Forbes, Marie Keasey, Marcus Ryan and
Doug Matheson

Chief Administrative Officer: Donald W. MacLeod
Clerk: Karen Martin
Director of Finance: Maureen Simmons

1. CALL TO ORDER

Mayor Lupton calls the meeting to order at 9:30 a.m.

2. ADOPTION OF AGENDA

01-04-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT the agenda be adopted as circulated.”

Disposition: Carried

3. DECLARATION OF PECUNIARY INTEREST OR THE GENERAL NATURE THEREOF

No member of Council makes a declaration of pecuniary interest or the general nature thereof.

4. MINUTES & BUSINESS ARISING OUT OF THE MINUTES

(a) Minutes from the Council meeting held on March 20, 2018.

02-04-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT the minutes from the March 20, 2018 Council meeting be adopted as printed and circulated.”

Disposition: Carried

5. PUBLIC MEETINGS & DRAINAGE MEETINGS

03-04-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT the Council meeting be adjourned at 11:34 a.m. for the purposes of holding a public meeting pursuant to the provisions of the *Planning Act*.”

Disposition: Carried

- (a) **11:30 a.m.** - Minor Variance Application A03-18 submitted by Maple Corner Farms Ltd. pertaining to lands described as Part of Lots 26-29, Concession 12 (East Nissouri), lying on the west side of 25th Line, between Road 96 (Oxford Road 28) and Road 92 and are known municipally as 256733 25th Line.

The applicant Arjan Haanstra is in attendance.

Presentation of Report

Meghan House of the County of Oxford Community and Strategic Planning Office reviews the planning report for the Committee pertaining to property described as Part of Lots 26-29, Concession 12 (East Nissouri). The lands are located on the west side of 25th Line, between Road 96 (Oxford Road 28) and Road 92 and are known municipally as 256733 25th Line, Township of Zorra.

The purpose of the application is seeking relief from the provisions of **Section 7.2.1 – Minimum Distance Separation Requirements For Livestock Barns and Structures (MDS II)**, to reduce the minimum distance separation requirement to the nearest Type A land use (residential dwelling located at 256724 25th Line) from 327 m (1,074 ft) to 265 m (870 ft) in order to facilitate the construction of a new dairy barn.

Ms. House notes that there were no concerns or objections received from public agencies or neighbours.

Council Question Period

None.

Public in attendance

None.

04-04-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT the Township of Zorra Committee of Adjustment approve Application File A03-18, submitted by Arjan Haanstra, on behalf of Maple Corner Farms Ltd., for lands described as the Part of Lots 26-29, Concession 12 (East Nissouri) for relief from the provisions of Section 7.2.1 – Minimum Distance Separation Requirements For Livestock Barns and Structures (MDS II), to reduce the minimum distance separation requirement to the nearest Type A land use (residential dwelling located at 256724 25th Line) from 327m (1,074 ft) to 265m (870 ft) in order to facilitate the construction of a new dairy barn.”

Disposition: Carried

05-04-18 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT pursuant to the *Planning Act* the public meeting be adjourned at 11:39 a.m. and the regular meeting of Council be called back to order.”

Disposition: Carried

6. DELEGATIONS

- (a) **11:00 a.m.** – Wayne Fraser and Chris White (ERTH) Cheque presentations
- (b) **11:15 a.m.** – Brian Donlevy – 2018 Cancer Society Relay for Life

Brian Donlevy presents information to Council regarding the Cancer Society Relay for Life on June 8, 2018 in Woodstock.

Council supports Mr. Donlevy.

7. REPORTS FROM STAFF & CORRESPONDENCE REQUIRING DIRECTION**7.1 Fire Department**

- (a) Memorandum 2018-052 from the Fire Chief regarding monthly departmental activities.

06-04-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT Memorandum 2018-052 from the Fire Chief be received and filed for information purposes only.”

Disposition: Carried

7.2 Recreation Department

- (a) Memorandum 2018-053 from the Recreation Facilities Supervisor and Program Coordinator regarding monthly departmental activities.

07-04-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT Memorandum 2018-053 from the Recreation Facilities Supervisor and Program Coordinator be received and filed for information purposes only.”

Disposition: Carried

7.3 Building & Drainage Department

- (a) Memorandum 2018-047 from the Chief Building Official/Drainage Superintendent regarding monthly departmental activities.

08-04-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT Memorandum 2018-047 from the Chief Building Official/Drainage Superintendent be received and filed for information purposes only.”

Disposition: Carried

7.4 Public Works Department

- (a) Memorandum 2018-046 from the Director of Public Works regarding monthly departmental activities.

09-04-18 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT Memorandum 2018-046 from the Director of Public Works be received and filed for information purposes only.”

Disposition: Carried

- (b) Memorandum 2018-048 from the Director of Public Works regarding Tender 2018-07 Road 60 Paving recommendation.

10-04-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT Council award Tender 2018-07 for pulverizing, paving and granular shoulder placement and compaction to Capital Paving for a tax included price of \$210,196.72.”

Disposition: Carried

7.5 Finance Department

- (a) Memorandum 2018-049 from the Tax Collector/Deputy Treasurer regarding 2018 First Quarter Tax Report.

11-04-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT Council authorize write off of taxes in the amount of \$40,292.32 for Section 357 & Vacancy Rebate applications processed in the first quarter of 2018 with the appropriate amounts being attributed to the County and respective Boards of Education.”

Disposition: Carried

(b) Memorandum 2018-056 from the Director of Finance and Building Inspector/By-law Enforcement Officer regarding the Water and Wheels Project.

12-04-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT Council authorize the calling of tenders for the Splash Pad and Skate Park projects in Thamesford.”

Disposition: Carried

(b) Memorandum 2018-050 from the Tax Collector/Deputy Treasurer and Fire Chief regarding Farm 911: The Emily Project.

13-04-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT Council supports the FARM 911: The Emily Project;

AND THAT the Township of Zorra provide 911 signs at no cost to ratepayers and the costs to be reported under the Road Department – Safety Devices.”

Disposition: Carried

7.6 Clerks Department

(a) Memorandum 2018-045 from the Director of Corporate Services regarding Ministry of Transportation Authorized Requester Information Services.

14-04-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT Council enact a by-law to authorize the Mayor and Clerk to execute any future Agreements or Agreement revisions for Authorized Requester Information Services Agreements with the Ministry of Transportation.”

Disposition: Carried

(b) Memorandum 2018-054 from the Director of Corporate Services regarding Main Street Revitalization – Municipal Funding Agreement.

15-04-18 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT Memorandum 2018-054 from the Director of Corporate Services be received and filed for information purposes only.”

Disposition: Carried

(c) Memorandum 2015-054 from the By-law Enforcement Officer regarding the Land Clearance By-law.

16-04-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT Council adopt by-law 16-18 to repeal by-laws 70-78 and 15-15 and enact a bylaw to regulate littering, dumping and cleaning of land and clearing land of refuse.”

Disposition: Carried

(d) Discussion regarding Township Award Nominations.

7.7 Administration Department

- (a) Memorandum 2018-051 from the Chief Administrative Officer regarding Rooftop Solar Leases.

17-04-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT Council approve the Rooftop Lease – Solar PV Generation Facility Agreements with ERTH Corporation for Thamesford District Recreation Centre and Embro Zorra Community Centre.”
Disposition: Carried

7.8 CORRESPONDENCE REQUIRING DIRECTION

- (a) Resolution from Zorra Water & Wheels Committee regarding Concept Plans and Call for Tenders.

18-04-18 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT the Zorra Water & Wheels Committee resolution be received and filed for information purposes only.”
Disposition: Carried

- (b) Correspondence from Zorra Highland Park Public School regarding Hall Rental Donation.

19-04-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT Council supports the decreasing of the rental fee for the Hall Rental at the Embro Zorra Community Centre at the business rate amount of \$230.00 for Zorra Highland Park Public School Home and School Association.”
Disposition: Carried

8. INFORMATION ITEMS

- (a) Landfill Proposal Update
i) No items.

- (b) High Speed Rail Proposal Update
i) Correspondence from Oxford County regarding High Speed Rail Environmental Assessment Terms of Reference Notice of Commencement.

- (c) Committees and Boards Updates
i) Zorra Water & Wheels Committee Meeting Minutes from 2018-02-06.
ii) Zorra Water & Wheels Committee Meeting Minutes from 2018-03-06.

20-04-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT items 8(a)-(c) be received and filed for information purposes only.”
Disposition: Carried

9. UNFINISHED BUSINESS

No items.

10. COUNCIL QUESTION PERIOD & NEW BUSINESS

- (a) County Council Update – Mayor Lupton
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11. BY-LAWS

15-18 A by-law to authorize the execution of requestor agreements with the Province of Ontario.

16-18 A by-law to regulate littering, dumping and cleaning of land and clearing land of refuse.

21-04-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT by-laws 15-18 and 16-18 be taken as read a first and second time.”

Disposition: Carried

22-04-18 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT by-laws 15-18 and 16-18 be taken as read a third time and finally passed.”

Disposition: Carried

12. PUBLIC QUESTION PERIOD (11:45 a.m. – 12:00 p.m.)

No items.

13. CLOSED MEETING SESSION

No items.

14. CONFIRMATORY BY-LAW

17-18 Confirmatory by-law.

23-04-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT By-law 17-18, being a by-law to confirm the proceedings of Council held Tuesday, April 3, 2018, be read a first, second and third time this 3rd day April, 2018, and further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.”

Disposition: Carried

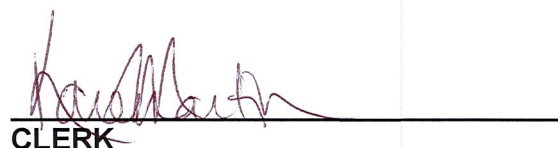
15. ADJOURNMENT

24-04-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT this session of Council be now adjourned and herewith closed at 12:00 p.m. and the next meeting of Council be called for the 17th day of April, 2018, at 6:30 p.m. in the Council Chambers at the Township Municipal Office.”

Disposition: Carried


MAYOR


CLERK