

- (a) **10:30 a.m.** - Minor Variance Application A05-18 submitted by Matthew Roser pertaining to lands described as Part of Lots 5-8, Block C, Plan 87, shown as Part 1 on Plan 41R-4280, located on the east side of Cornelia Street, in the Village of Harrington, and known municipally as 2 Cornelia Street, Township of Zorra.

The applicant is not in attendance.

Presentation of Report

Meghan House of the County of Oxford Community and Strategic Planning Office reviews the planning report for the Committee pertaining to property described as Part of Lots 5-8, Block C, Plan 87, shown as Part 1 on Plan 41R4280, located on the east side of Cornelia Street, in the Village of Harrington, and known municipally as 2 Cornelia Street, Township of Zorra.

The purpose of the minor variance application is to request relief from Table 5.1.1.3, Regulations for Accessory Uses to increase the maximum permitted height for an accessory structure in the 'Village Zone (V)' from 4.0 m (13.2 ft) to 5.79 m (19 ft). The variance has been requested to permit a new accessory structure. Ms. House notes that the recommendation is to approve the application.

Ms. House notes that there were no concerns or objections received from public agencies or neighbours.

Council Question Period

Councillor Keasey notes that the Applicant should be made aware that if the building becomes used for commercial purposes they must let the Township know. Ms. House notes that the application is for personal use only.

Public Question Period

None.

Public in Attendance

No members of the public are in attendance.

04-05-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT the Township of Zorra Committee of Adjustment approve Application A05-18, submitted by Matthew Roser for lands described as Part of Lots 5-8, Block C, Plan 87, shown as Part 1 on Plan 41R4280, and known municipally as 2 Cornelia Street, for relief to increase the maximum permitted height for an accessory structure in the ‘Village Zone (V)’ from 4.0 m (13.2 ft) to 5.79 m (19 ft).”

Disposition: Carried

- (b) **10:45 a.m.** - Minor Variance Application A04-18 submitted by Shawn Krafft pertaining to lands described as Part of Lots 7, 8, and 19-20, Plan 69, shown as Part 3 on Plan 41R-6775, located on the west side of Huron Street, between Halladay Street and Kincardine Street, and known municipally as 165 Huron Street, Township of Zorra.

The applicant is not in attendance.

Presentation of Report

Meghan House of the County of Oxford Community and Strategic Planning Office reviews the planning report for the Committee pertaining to property described as Part of Lots 7, 8, and 19-20, Plan 69, shown as Part 3 on Plan 41R-6775, located on the west side of Huron Street, between Halladay Street and Kincardine Street in the Village of Embro, and known municipally as 165 Huron Street, Township of Zorra..

The purpose of the minor variance application is to request request relief from Table 5.1.1.3, Regulations for Accessory Uses to increase the maximum permitted gross floor area for an accessory structure in the 'Residential Type

1 Zone (R1)' from 10% of lot area or 100 m² (1,076.4 ft²) of gross floor area, whichever is the lesser, to 178.4 m² (1,920 ft²) of gross floor area. The variance has been requested to permit an addition to an existing accessory structure on a property zoned 'Special Residential Type 1 Zone (R1-8)' in the Village of Embro. Ms. House notes that the recommendation is to approve the application.

Ms. House notes that there were no concerns or objections received from public agencies or neighbours.

Council Question Period

None.

Public Question Period

None.

Public in Attendance

No members of the public are in attendance.

05-05-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT the Township of Zorra Committee of Adjustment approve Application A04-18, submitted by Shawn Krafft for lands described as Part of Lots 7, 8, and 19-20, Plan 69, shown as Part 3 on Plan 41R-6775, and municipally known as 165 Huron Street, Village of Embro for relief from Table 5.1.1.3, Regulations for Accessory Uses to increase the maximum permitted gross floor area for an accessory structure in the 'Residential Type 1 Zone (R1)' from 10% of lot area or 100 m² (1,076.4 ft²) of gross floor area, whichever is the lesser, to 178.4 m² (1,920 ft²) of gross floor area.”

Disposition: Carried

06-05-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT pursuant to the Planning Act the public meeting be adjourned at 10:43 a.m. and the regular meeting of Council be called back to order.”

Disposition: Carried

6. DELEGATIONS

(a) **11:00 a.m.** – Mayor Ted Comiskey and Deputy-Mayor Fred Freeman, Town of Ingersoll – Boundary Adjustment for 99 North Townline Road.

Mr. Comiskey and Mr. Freeman appear before Council to request the opening of discussions regarding the potential boundary adjustment for 99 North Townline Road. Mr. Freeman notes that they are not looking for a decision at this time but just a discussion.

Don MacLeod, Chief Administrative Officer notes that one key element with lands lying north of North Town Line is the Limestone Resource Area designation in the Oxford County Official Plan. This matter has been identified in all boundary discussion with Ingersoll as being a potential impediment for any development and therefore making any boundary adjustment irrelevant.

Council Question Period

Councillor Keasey notes that there is nothing specifically proposed and questions what Council is to be discussing. Don MacLeod, Chief Administrative Officer notes that it is not necessary to have a planning application before Council at this time and the Province would approve the boundary adjustment as long as Oxford County, Ingersoll and Zorra were all in favour.

Mayor Lupton questions if the financial situation was different on this property would this still be Ingersoll's best choice of location. Mr. Comiskey notes that right now they are looking at whatever is available.

Mayor Lupton notes that recreation is a priority for the Town of Ingersoll and agriculture is a priority for the Township of Zorra.

Councillor Ryan notes that the aggregate issue on the property needs to be addressed. Mr. Freeman notes that Ingersoll does not want to talk to the Ministry of Natural Resources & Forestry until there is some type of agreement with Zorra.

Councillor Matheson notes that the Township has been waiting for the Recreation, Arts & Culture Master Plan to come through and nothing in it indicates that the Township should make this boundary adjustment. Zorra has a very dynamic agriculture industry in this area and these lands need to be a part of that.

Mayor Lupton notes that Zorra has a current landfill proposal, which is an urban problem. A current high speed rail proposal, which is an urban problem. A Union Gas pipeline through the Township to get gas to Stratford. Where is it going to end and now the Township is supposed to give up land because of Ingersoll's need for recreation. Mayor Lupton questions how much the rural areas can give up for the urban areas – there has to be other places other than prime farmland.

Councillor Keasey notes that there is no appetite from this Council to discuss this boundary adjustment. Councillor Ryan notes that he agrees with Councillor Keasey that there is no appetite to consider a boundary adjustment on prime agricultural land.

Public Question Period

None.

Public in attendance

Kathleen Young

Mayor Lupton requested a recorded vote for item 6(a).

07-05-18 Moved by: Marie Keasey Seconded by: Marcus Ryan

“THAT the Council of the Township of Zorra has no further interest in exploring boundary adjustment discussion with respect to 99 North Town Line, at this time.”

Disposition: Carried

<u>For</u>	<u>Against</u>
Councillor Forbes	None
Councillor Keasey	
Mayor Lupton	
Councillor Matheson	
Councillor Ryan	

(b) **11:30 a.m.** – Don McKay, Chairperson of the Rural Oxford Economic Development Corporation – New Funding Model Discussion.

Don McKay appears before Council to discuss a proposed new funding model for the Rural Oxford Economic Development Corporation. Mr. McKay notes that at this time they are looking for feedback on the proposal. The proposal explores the possibility of the Board being funded through the County levy with the existing structure of the Board being maintained (operating similar to the County Library Board). Mr. McKay notes that if the ROEDC was to become a County Board, then it is possible that the staff could become a county staff position.

Council Question Period

Councillor Matheson notes concern that if the Board became part of the County it would lose its rural economic development component. Mr. McKay notes that if it goes to the County it could open opportunities and the rural voices would still be there.

7.4 Public Works Department

- (a) Memorandum 2017-067 from the Acting Director of Public Works regarding monthly departmental activities.

12-05-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT Memorandum 2017-067 from the Acting Director of Public Works be received and filed for information purposes only.”

Disposition: Carried

7.5 Finance Department

- (a) Memorandum 2017-063 from the Director of regarding the 2018 Budget and Tax Rate By-law.

13-05-18 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT Council enact a by-law to adopt the 2018 budget estimates and establish the 2018 tax rates.”

Disposition: Carried

7.6 Clerks Department

- (a) Memorandum 2018-065 from the By-law Enforcement Officer regarding monthly departmental activities.

14-05-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT Memorandum 2018-065 from the By-law Enforcement Officer be received and filed for information purposes only.”

Disposition: Carried

- (b) Memorandum 2018-059 from the By-law Enforcement Officer regarding Zorra Community Policing Committee Update.

15-05-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT Council direct the Director of Public Works to review all school crosswalks in The Township for consistency, visibility, location and compliance with Highway Traffic Act.

Disposition: Carried

- (c) Memorandum 2018-069 from the Director of Corporate Services regarding Beachville Museum Agreement.

16-05-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT Memorandum 2018-069 from the Director of Corporate Services be received and filed for information purposes only.”

Disposition: Carried

7.7 Administration Department

- (a) Memorandum 2017-060 from the Chief Administrative Officer regarding ERTH Corporation Board of Directors Appointment.

17-05-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT the CAO be instructed to prepare a revised ERTH Board of Directors Appointment Policy as per Attachment A. to Memorandum 2018-060.”

Disposition: Carried

- (b) Memorandum 2018-062 from the Chief Administrative Officer regarding Ingersoll Annexation Proposal – 99 North Town Line.

18-05-18 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT Memorandum 2018-062 from the Chief Administrative Officer be received and filed for information purposes only.”

Disposition: Carried

- (c) Memorandum 2018-060 from the Chief Administrative Officer regarding ROEDC Funding Alternative.

19-05-18 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT Memorandum 2018-060 be received and filed for information purposes only.

Disposition: Carried

7.8 CORRESPONDENCE REQUIRING DIRECTION

- (a) Resolution from Zorra Recreation Advisory Committee regarding Youth Inclusion on Committees.

20-05-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT Council direct Township Staff to explore examples of youth inclusion on Advisory Committees that best suit rural communities and report back to the Zorra Recreation Advisory Committee.”

Disposition: Carried

- (b) Resolution from Zorra Recreation Advisory Committee regarding Terms of Reference Review and Recruitment Strategy.

21-05-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT in light of adopting the new Township Brand, the new Recreation, Arts & Culture Master Plan and the Strategic Plan, Council direct Township Staff to review the Terms of Reference for all Township Committees;

AND THAT Council direct Township Staff to investigate new recruitment strategies.”

Disposition: Carried

- (c) Resolution from Zorra Recreation Advisory Committee regarding a Committee Orientation Package.

22-05-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT Council direct Township Staff to collaborate with community partners to create orientation packages for each Committee of Council.”

Disposition: Carried

- (d) Motion from Councillor Keasey regarding the intersection of George and McCarty Streets in Thamesford.

23-05-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“WHEREAS there has been vehicular, pedestrian, cyclist and skateboarder conflicts on George Street, Thamesford, and in particular, from the offset intersections of George and McCarty to the Railway tracks,

BE IT RESOLVED that a staff report of options to reduce such conflicts be submitted to Council; such options to include but not be restricted

to: more formal lighted crosswalk, 40 km speed limit, extending the school zone to include George Street, hiring a crossing guard;

AND FURTHER THAT the report indicate what can be implemented before September 2018 along with medium and long term solutions.”
Disposition: Carried

- (e) Application for Exemption to Animal Care & Control By-law submitted by Tracy Hiuser for property located on Road 78.

24-05-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT the Council of the Township of Zorra approve the Application for Exemption to the Animal Care and Control By-law 43-15 until January 2020 submitted by Tracy Hiuser for property located at 784093 Road 78, Embro.”
Disposition: Carried

8. INFORMATION ITEMS

- (a) Landfill Proposal Update
i. Correspondence regarding OPA 197 Appeal.
- (b) High Speed Rail Proposal Update
No items.
- (c) Committees and Boards Updates
i. Zorra Recreation Advisory Committee Meeting Minutes 2017-11-27.
ii. Zorra Recreation Advisory Committee Meeting Minutes 2018-02-22.
- (d) Correspondence regarding Premier's Award for Agri-Food Innovation Excellence.
- (e) Resolutions from other Municipalities
i. Marijuana Tax Revenue
ii. Municipal National Public Works Week Proclamation
iii. Offering School Property to Municipalities
iv. Landfill Approval – We Demand the Right
v. OBC Amendments
vi. User pay Childcare Services
vii. Court Application Involving Town of Milton CN Truck-Rail Development

25-05-18 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT items 8(c)-(e)ii, iv & v be received and filed for information purposes only.”
Disposition: Carried

26-05-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT Township of Zorra Council supports the Town of Lakeshore’s resolution regarding new tax revenues generated from the sale of marijuana going to the municipalities directly.”
Disposition: Carried

27-05-18 Moved by: Marie Keasey Seconded by: Marcus Ryan

“THAT Zorra Council supports the Town of Amherstburg resolution regarding offering closed school properties to municipalities for one dollar.”
Disposition: Carried

28-05-18 Moved by: Marie Keasey Seconded by: Marcus Ryan

“THAT Township of Zorra Council supports the Town of Essex’s resolution regarding the Association of Municipalities of Ontario (AMO) and the Federation of Canadian Municipalities (FCM) be requested to offer user pay childcare services at conferences during conference hours.”

Disposition: Carried

29-05-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT the Township of Zorra Council supports the Municipality of Halton’s resolution regarding Support of the Court Application involving the CN Truck-Rail Development in the Town of Milton.”

Disposition: Carried

9. **UNFINISHED BUSINESS**

No items.

10. **COUNCIL QUESTION PERIOD & NEW BUSINESS**

(a) County Council Update – Mayor Lupton

11. **BY-LAWS**

26-18 A by-law to provide for the levying and collection the amount of taxes required in the Township of Zorra for the Year 2018.

30-05-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT by-law 26-18 be taken as read a first and second time.”

Disposition: Carried

31-05-18 Moved by: Marie Keasey Seconded by: Ron Forbes

“THAT by-law 26-18 be taken as read a third time and finally passed.”

Disposition: Carried

12. **PUBLIC QUESTION PERIOD (11:45 a.m. – 12:00 p.m.)**

No items.

13. **CLOSED MEETING SESSION**

(a) A proposed or pending acquisition or disposition of land by the municipality or local board regarding Maple Leaf property.

(b) Minutes from Closed Meeting session of Council held on March 6, 2018.

32-05-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT Council move into closed meeting session at 1:00 p.m. pursuant to Section 239.2(b) of *The Municipal Act, 2001*, as amended, to discuss:

(a) A proposed or pending acquisition or disposition of land by the municipality or local board regarding Maple Leaf property;

(b) Minutes from Closed Meeting session of Council held March 6, 2018.”

Disposition: Carried

33-05-18 Moved by: Doug Matheson Seconded by: Marcus Ryan

“THAT the closed meeting session be adjourned at 1:30 p.m. and the regular meeting of Council be called back to order.

Disposition: Carried

14. **CONFIRMATORY BY-LAW**

27-18 Confirmatory by-law.

34-05-18 Moved by: Ron Forbes Seconded by: Marie Keasey

“THAT By-law 27-18, being a by-law to confirm the proceedings of Council held Tuesday, May 1, 2018, be read a first, second and third time this 1st day May, 2018, and further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.”

Disposition: Carried

15. **ADJOURNMENT**

35-05-18 Moved by: Marcus Ryan Seconded by: Doug Matheson

“THAT this session of Council be now adjourned and herewith closed at 1:45 p.m. and the next meeting of Council be called for the 7th day of May, 2018, at 1:00 p.m. in the Council Chambers at the Township Municipal Office.”

Disposition: Carried


MAYOR


CLERK