

# Township of Zorra



## Fees By-law Office Consolidation

### Amending By-laws

By-law No. 90-11

By-law No. 27-12

By-law No. 67-12

By-law No. 74-12

By-law No. 38-14

By-law No. 44-15

By-law No. 09-16

By-law No. 55-16

By-law No. 18-18

### **Disclaimer:**

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**THE CORPORATION OF THE  
TOWNSHIP OF ZORRA**



**BY-LAW NO. 11-09**

**BEING A BY-LAW TO ESTABLISH FEES OR CHARGES  
FOR SERVICES OR ACTIVITIES PROVIDED OR DONE BY  
OR ON BEHALF OF THE CORPORATION OF THE  
TOWNSHIP OF ZORRA.**

**WHEREAS** Section 390 of the Municipal Act, S.O. 2001 c.25, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges on persons for services or activities provided or done by or on behalf of the municipality;

**AND WHEREAS**, Section 150 of the Municipal Act, S.O. 2001 c.25, as amended, authorizes a local municipality to pass a by-law requiring the payment of license fees;

**AND WHEREAS**, Section 385 of the Municipal Act, S.O. 2001 c.25, as amended, permits a local municipality to fix a scale of costs to be charged as the reasonable costs of proceedings under Part XI – Sale of Land for Tax Arrears;

**NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
ZORRA ENACTS AS FOLLOWS:**

1. That the fees set out in the attached Schedules shall be paid for the services or activities listed. All fees are per occasion or request unless denoted with an asterisk (\*) which indicates a fee payable annually.
2. That Schedules A, B and C attached hereto form part of this by-law.
3. That this By-law shall be known and may be cited as the "Township of Zorra User Fee By-law".
4. That By-laws No. 21-1998, 14-01 and 45-01 are hereby repealed.

**READ A FIRST AND SECOND TIME THIS 3<sup>rd</sup> day of FEBRUARY, 2009.**

**READ A THIRD TIME AND FINALLY PASSED THIS 3<sup>rd</sup> day of FEBRUARY, 2009.**

**"MARGARET LUPTON"**

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**MAYOR  
MARGARET LUPTON**

**"DONALD W. MACLEOD"**

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**CLERK ADMINISTRATOR  
DONALD W. MACLEOD**

**SCHEDULE “A”  
TO BY-LAW 11-09**

**GENERAL ADMINISTRATION FEES**

<b>Service</b>	<b>Fee</b>
Bag tags	As set by the County of Oxford
Composters	As set by the County of Oxford
Recycling/blue boxes	As set by the County of Oxford
Faxes (incoming)	\$0.25/page
Faxes (outgoing)	\$0.25/page + long distance charges when applicable
Maps	No charge
Photocopying	\$0.25/page
Tax Certificate <i>amended by By-law No. 55-16</i>	\$50.00
Zoning information, work orders, drainage charges/local improvements, and subdivision agreement clearance <i>amended by By-law No. 55-16</i>	\$100.00
Encroachment Application Fee <i>added by By-law No. 27-12</i>	\$400.00 (HST exempt)
Ontario Power Authority – Feed-In-Tariff – Council Resolution <i>added by By-law No. 67-12</i>	\$300.00
Tax Report – i.e. status of taxes for a Mortgage Company or property owner <i>added by By-law No. 55-16</i>	\$10.00
Property Information Enquiry – i.e. survey of property, tile drainage information, building permits <i>added by By-law No. 55-16</i>	\$10.00
Drainage Reapportionment <i>added by By-law No. 55-16</i>	\$50.00
Minor Variance with Minimum Distance Separation <i>added by By-law No. 55-16</i>	\$450.00
Minor Variance without Minimum Distance Separation	\$400.00
Site Plan Agreement (By-law 39-08)	\$350.00
Zoning By-law Application	\$500.00
Commissioner of Oath signature, non-residents <i>added by By-law No. 55-16</i>	\$10.00
Meeting Investigation <i>added by By-law No. 55-16</i>	\$25.00
Tender Documents	\$25.00
Tender Documents – large construction and engineering tenders	\$75.00

**SCHEDULE “B”  
TO BY-LAW 11-09**

**LICENSES, PERMITS AND AGREEMENTS**

<b>Service</b>	<b>Fee</b>
Entrance culvert (seven metres)	\$1,670.00 plus taxes
For each extra metre	\$200.00 plus taxes
Widen an existing culvert up to four metres	\$700.00 plus taxes
Extension greater than four metres	Contact Township for individual pricing
Dog License *	\$15.00
Dog License – Replacement Tag <i>added by By-law No. 55-16</i>	\$3.00
Hunting License (non-resident) <i>deleted by By-law No. 11-90</i>	n/a
Hunting License (resident) <i>deleted by By-law No. 11-90</i>	n/a
Kennel License *	\$100.00
Lottery License (including but not limited to bingo, Nevada and raffle)	3% of the prize board
Marriage License <i>amended by By-law No. 11-90</i>	\$90.00
Fire Permit	No charge
Special Event Permit	\$50.00
NSF Charge – Service Fee <i>added by By-law No. 11-90</i>	\$35.00
Display Fireworks Event Permit (By-law 36-14) <i>added by By-law No. 38-14</i>	\$30.00
Retail of Consumer Fireworks Permit (By-law 36-14) <i>added by By-law No. 38-14</i>	\$150.00
Pyrotechnic Special Event Approval Permit (By-law 36-14) <i>added by By-law No. 38-14</i>	\$150.00
Application for Exemption to Noise Control By-law (By-law 69-12, as amended)	\$50.00
Application for Exemption to Animal Care and Control By-law (By-law 43-15)	\$100.00
Dog License for Dangerous Dog* (By-law 43-15)	\$30.00
Replacement Dog Tag (By-law 43-15)	\$3.00
Civil Marriage Service in Township Office during normal office hours	\$250.00
Civil Marriage Service outside normal office hours	\$350.00
Rehearsal fee	\$50.00
Marriage Package –Civil Marriage Service (outside normal office hours) and Marriage Licence <i>added by By-law No 55-16</i>	\$375.00
Wedding Tent Permit <i>added by By-law No 55-16</i>	\$50.00
Application for Exemption to Fencing By-law (By-law 38-01) <i>added by By-law No 55-16</i>	\$50.00

**SCHEDULE "C"  
TO BY-LAW 11-09**

**MUNICIPAL TAX SALES**

<b>Service</b>	<b>Fee</b>
Registration of Tax Arrears Certificate	\$150.00
Registration of Statutory Declaration	\$100.00
First Notice – preparation, mailing, registration of Statutory Declaration	\$200.00
Final Notice – preparation, mailing, registration of Statutory Declaration	\$200.00
Preparation of Extension Agreement	\$150.00
Legal costs	Actual cost plus 10%
Preparation and registration of Tax Cancellation Certificate	\$100.00
Survey	Actual cost plus 10%
<b>Costs Related to Proceeding Under Tender Process</b>	
Legal costs	Actual cost plus 10%
Advertising expenses	Actual cost plus 10%
Expenses incurred for holding tender opening	Actual cost plus 10%
Mailing of notices	Actual cost plus 10%
Registration of documents	Actual cost plus 10%
Distribution of Proceeds of Sale	Actual cost plus 10%
Registration of Tax Deed	\$100.00
Notify interested parties of surplus funds paid into court	\$100.00
<b>Costs Related to Proceeding Under Public Auction Process</b>	
Legal costs	Actual cost plus 10%
Advertising expenses	Actual cost plus 10%
Expenses incurred for holding auction	Actual cost plus 10%
Registration of documents	Actual cost plus 10%
Distribution of Proceeds of Tax Sale	Actual cost plus 10%
Registration of Tax Deed	\$100.00
Notify interested parties of surplus funds paid into court	\$100.00

**SCHEDULE “D”  
TO BY-LAW 11-09  
AS AMENDED BY BY-LAW No. 09-16**

**FIRE AND EMERGENCY SERVICES FEES**

<b>Service</b>	<b>Fee</b>
<p>1. For attending the scene of a motor vehicle collision:</p> <p>a) Involving dangerous goods (as defined under the Dangerous Goods Act) and/or vehicles with a gross weight over 11,000kg. Or;</p> <p>b) Where the fire department provided medical, extrication, fire suppression, spill mitigation or site clean-up services</p>	<p>a) Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call;</p> <p>b) Current MTO rate per hour per vehicle plus personnel costs plus any additional costs to for each and every call</p>
<p>2. For response to incidents involving the release, or potential release, of dangerous goods (not covered under 1.)</p>	<p>Current MTO rate per hour per vehicle plus personnel costs plus any additional for each and every call</p>
<p>3. For fire department response fees/Indemnification Technology®.</p>	<p>Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call.</p>
<p>4. For responding to false alarms from an automatic alarm system:</p> <p>a) first false alarm in any 12 month period;</p> <p>b) second false alarm in any 12 month period;</p> <p>c) third and subsequent false alarms in any 12 month period</p>	<p>a) Nil;</p> <p>b) Warning Letter;</p> <p>c) Current MTO rate per occurrence.</p>
<p>5. For responding to an open air burn by-law violation as outlined in the Regulation and Setting of Fires By-law 25-08.</p>	<p>Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call.</p>
<p>6. For attending an incident at a property where no locate was obtained or where requirements of the locate had not been followed.</p>	<p>Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call.</p>
<p>7. For providing a Fire Watch on a premises as required under the Ontario Fire Code.</p>	<p>Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call.</p>
<p>Fire Inspection Report <i>added by By-law No 55-16</i></p>	<p>\$100.00</p>
<p>Fire Incident Report <i>added by By-law No 55-16</i></p>	<p>\$75.00</p>
<p>Fire Chief’s Letters to Lawyers or Insurance Company <i>added by By-law No 55-16</i></p>	<p>\$75.00</p>
<p>Hydro inspection for fire investigation and inspection purposes. <i>added by By-law No 55-16</i></p>	<p>Rates as charged by Electrical Safety Authority.</p>

**SCHEDULE "E"**  
**TO BY-LAW 11-09**  
**AS AMENDED BY BY-LAW No. 55-16**

**PUBLIC WORKS FEES**

<b>Service</b>	<b>Fee</b>
911 sign and installation <i>added by By-law No 55-16; deleted by By-law No 18-18.</i>	No Charge
Road and Work Use Permit/Entrance Permit <i>added by By-law No 55-16; amended by By-law No 18-18.</i>	\$150.00
Recovery of Costs Due to Property Damage (The Township of Zorra will seek the recovery of costs incurred for repair or replacement of Township property damaged by an individual when the offence is committed with a vehicle. Recovery will be sought either from the individual directly, from their company or employer or from their insurance carrier). <i>added by By-law No 18-18</i>	Cost Recovery including but not limited to Actual Costs for Labour, Material, Equipment, Contracted Services plus HST on all items.