

## **TOWNSHIP OF ZORRA POSITION DESCRIPTION**

**POSITION TITLE:** Camp Leader (Seasonal)

**DEPARTMENT:** Recreation

**TITLE OF IMMEDIATE SUPERVISOR:**

Reports to Camp Coordinator and/or Recreation & Facilities Coordinator

**STATUS/HOURS OF WORK:**

This position is non-union, part-time. Wage is \$11.40/hour. Scheduled hours will vary based on the needs of the camp and will primarily occur Monday to Fridays from 8am to 5pm from mid-June to September 1st. Hours will vary from 30 – 40 hours per week. Staff will be required to work within the Village of Thamesford and on additional outings as required.

**PURPOSE OF POSITION:**

To engage, supervise and instruct participants in fun, safe and educational camp activities. Take primary responsibility for the health and well-being of all campers. To build leadership skills and be involved in the day-to-day duties of a Camp Leader.

**RESPONSIBILITIES:**

This part time position will:

- Take primary responsibility for the health, well-being, safety and happiness of the campers.
- Guide campers in participating successfully in all aspects of camp activities.
- Supervise, assist and actively participate in all aspects of the camper's day.
- Provide opportunities for the group so that each individual experiences success while at camp.
- Recognize and respond to opportunities for group problem solving.
- Ensure camper safety throughout the day, including sign in and sign out by conducting attendance, head counts, and choosing safe environments for activities.
- Plan and facilitate camp activities for all campers including games, crafts, activities, quiet time, free play, swim time, etc.
- Participate in water and pool activities including swimming at the Thamesford Area Swimming Pool.
- Set a good example to those around you, respecting campers, peers and staff.

**QUALIFICATION REQUIREMENTS:**

- Must be 16 years of age or older.
- Standard First Aid CPR
- Vulnerable Sector Criminal Check
- Experience in child care, day camps, organized youth activities.
- Able to demonstrate excellent interpersonal skills, problem solving skills, customer service skills and communication skills.
- Must have good organizational skills and is punctual and dependable
- Self-starter and able to work with minimal supervision.
- The ability to follow safety procedures set by Municipality.

**WORKING RELATIONSHIPS:**

Internal:

With Recreation & Facilities Manager, Camp Coordinator and other Camp Leaders.

External:

With parents, campers, clients and general public.

**UNIFORM REQUIREMENTS:**

T-shirts will be provided and worn during all shifts.

**APPLICATION PROCEDURE:**

Please submit your resume to:

Stephanie Starchuck  
Recreation and Facilities Program Coordinator  
Township of Zorra  
sstarchuck@zorra.on.ca  
274620 27<sup>th</sup> Line, PO Box 306  
Ingersoll, ON, N5C 2k5

Application deadline: Monday, March 20<sup>th</sup>, 2017

Only successful candidates will be contacted for an interview.